



EXAMPLE AREA SENIOR HIGH SCHOOL

123 Spruce Street, Madeupville, NJ 00000 Website: <https://example.org>

Office (phone): _____ Office (Fax): _____ CEEB Code: _____

COUNSELOR(S)

Counselor Name: _____

Grade/Last Name Responsibilities

Email: _____

GRADING SCALE

A = # - #

B = # - #

C = # - #

D = # - #

F = # - #

GPA SCALE

Information here about your school's GPA scale here

CLASS RANK

Information here about how your school calculates class rank (if applicable)

POST-SECONDARY PATHWAYS

Graduation Rate: x%

Class of 2025:

x% entered 4 year institutions

x% entered 2 year institutions

x% entered the workforce

x% entered the military

TEST SCORES

SAT Averages

2025-2026

Total (x) Students

Mean: #

EBRW: #

Math: #

ACT Averages

2025-2026

Total (x) Students

Composite Mean: #

Total (x) Students

Composite Mean: #

UPDATES

Share new information about school year to year here such as any updates to curriculum or counseling staff, or community news that may have impacted your school's day-to-day function.

ABOUT US

Share information about your school and local community. Helpful information may include: school population, town population, areas/counties served, min/max commute distance for students and staff, largest employer(s), most popular industries, proximity to local higher ed institutions, school mission

GRADUATION REQUIREMENTS

What are the required courses/credits for graduation at your high school?

x Credits	English
x Credits	Math
x Credits	Social Studies
x Credits	Science
x Credits	Elective Classes

ADVANCED COURSE OFFERINGS

Share any/all advanced course offerings you may provide for students. Listing which courses are available helps us give the fullest consideration to your applicants.

Honors Curriculum - x courses (GPA weighting?)

List Honors Courses available to students with grade (9-12) designations

Advanced Placement/International Baccalaureate(AP)/(IB). x courses (GPA weighting?)

List AP/IB Courses available to students with grade (9-12) designations

Dual Enrollment Offerings

Share Dual Enrollment/College in the High School partners. If able, please list courses available. If in person courses, please list distance to/from institutions.

Note any restrictions on course selection. For example, understaffed year, all APs are taught in same block, a long bus ride to a career center, or a required internships that takes place during the day.

SCHOOL-SPECIFIC PROGRAMS

List any specific academic programs that your school/district offers. For example:

- Career and Technical Education Programs
- Academic Academies
- Co-Operative Education Programs

COLLEGE DESTINATIONS

Help us understand the most common post-secondary plans for your college-bound students. List the most common 2- and 4-year institutions, especially noting whether or not it is common for students to leave your state. If available, you can list examples of the colleges/universities that students in the last few years have been accepted to (in alphabetical order).



WHAT IS A SCHOOL PROFILE?

A document created by secondary schools that provides detailed information about the school's educational environment. It helps external stakeholders, particularly college admissions officers, interpret and assess students' academic records and achievements.

WHY IS IT IMPORTANT TO COLLEGE ADMISSIONS OFFICES?

A school profile helps admission officers contextualize academic performance within the specific environment of their high school. It's helpful for school officials to consider the following:

- Since colleges evaluate applications from students across a wide range of high schools, each with its own educational offerings, grading system, demographics, and resources at a glance, these profiles give admissions officers key details, to help them understand transcripts, course choices, and academic achievement.
- In holistic admission, where decisions consider an applicant's entire background, school profiles play a role in situating a student's accomplishments within the broader context of their school and community. By offering insights into graduation requirements, available courses, and educational outcomes, profiles allow admissions teams to better understand the opportunities a student had access to and how they engaged with them.

BEST PRACTICES FOR A SUCCESSFUL SCHOOL PROFILE

Remember: the goal of a school profile is to share information, not necessarily to boast about one's school.

Aim to keep your school profile concise and organized clearly with headings

- Too much or too little information that isn't organized can make reviewing your school profile more difficult for admission officers and other stakeholders

Regularly update your school profile or make it durable:

- Outdated information or data can be unhelpful to those who review the school profile
- If updating the school profile annually won't be feasible for you, make sure it's dated with the appropriate year and send it anyway. We'd rather receive a profile that's 1-2 years out of date than no profile at all. Consider providing averages over the last 2-3 years if an annual update won't be possible.

Define specific terms or abbreviations specific to school context

- Abbreviations may have different definitions in different school settings